

POSITION: House Technician Video Production

DEPARTMENT: Production

REPORTS TO: Director of Production

STATUS/SALARY: Hourly; Governed by a collective bargaining agreement (C.B.A.) with IATSE Local #13. Temporary.

ORGANIZATIONAL OVERVIEW

Centrally located in downtown Minneapolis, the Cowles includes the 500-seat Goodale Theater, a historic Shubert building; is home to leading dance and performing arts organizations; the state-of-the-art Target Education Studio, housing The Cowles Center's innovative distance learning program; the TEK BOX studio theatre; and the U.S. Bank Atrium. The Cowles Center is a dance and performing arts hub that promotes movement and growth through energetic programs and supportive space to foster creation and collaboration; engages audiences through dynamic performances; and educates artists of all ages through robust and inclusive education and engagement programming.

POSITION SUMMARY

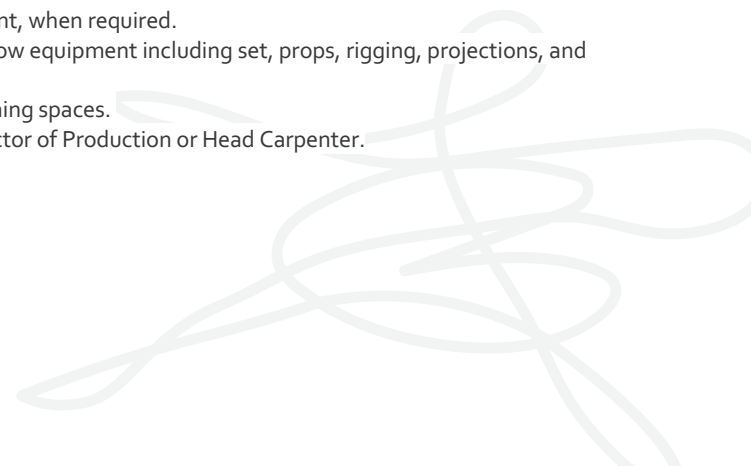
As a working department head, reporting to the Director of Production and working under the supervision of the Head Carpenter, the Temporary House Technician Video Production works directly on and oversees stage work for all performances on The Cowles Center's Goodale Stage. This position is charged with operation of and familiarity with all house theatrical systems, especially video production/broadcast equipment, but also including props, video, carpentry and audio; as well as upkeep and maintenance of in-house systems. The HTVP will work cooperatively and often times cross departmentally with the other members of the three-person house crew (carpentry, lighting and audio) as well as a variety of clients to ensure the execution of all performances and events and safe use of all technical equipment and will also assigned crew as needed.

PRIMARY RESPONSIBILITIES

- Works closely with Cowles Production Manager to ensure smooth and safe stage operations, and to foster a positive and flexible environment for the dance companies and all events.
- Head of Video Production per the C.B.A..
- Ensures all crew provide exceptional client service and conduct safe use of all theatre equipment within code and industry standards.
- Monitors the condition of all specialized theatre equipment; and oversees and performs preventive maintenance on equipment as requested by Cowles management.
- Performs show tracks as required.
- Works closely with clients and dance companies being presented by the Cowles to ensure successful execution of their performances including interfacing directly with artists and their production team to determine priority of content to be captured, camera angles, etc.
- During Technical rehearsals and performances, the Video Production Technician may be required to:
Operate remote cameras, video switchers, various software products and other electronic equipment related to the filming, recording and streaming of live performances
- Ensure that all video production/broadcast equipment is setup in a safe manner and adheres to professional standards.
- Ensure that various software platforms used for events are in running order and become familiar with best practices of streaming/conferencing software.
- May also include set up and running of other theatrical equipment, when required.
- Assist other Departments with setup, strike and restore of all show equipment including set, props, rigging, projections, and audio.
- Help in maintaining cleanliness of the Theatre work and performing spaces.
- Carry out additional theatre related tasks requested by the Director of Production or Head Carpenter.

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EVERYBODYDANCES



SKILLS AND QUALIFICATIONS

- High school diploma or equivalent and five to eight years experience stage as a stage technician/ camera operator.
- Thorough knowledge of remote camera systems and video switchers.
- Extensive familiarity with broadcast software and live streaming platforms such as VMIX, Vimeo, Zoom, etc.
- Experience filming and capturing live movement/dance required.
- Knowledge of other theatrical technologies and systems, an asset (basic lighting, sound, projection and carpentry).
- Ability to work well under pressure.
- Ability to manage time and work on multiple projects in order to meet production requirements and deadlines.
- Ability to calmly, effectively, and professionally communicate to resolve conflicts, ask informed questions, and relay information to others.
- Ability to creatively solve problems and foster a collaborative environment.
- Team player with a passion for performing arts and sense of humor.
- Ability to work independently.
- Ability to lift and move up to 75 pounds.
- Ability to crouch, twist, bend, stoop, climb stairs and ladders, stand and sit for extended periods of time, reach above, below and at neck level, work at heights above the floor, have full range of neck motion, see near and far with good depth perception, and work indoors and outdoors.
- Ability to work at heights in catwalks, grids, genies, etc

COMPENSATION/BENEFITS

Hourly; Governed by a collective bargaining agreement (C.B.A.) with IATSE Local #13. Highlights include accrued PTO, access to dental insurance, employer contributions to retirement and health, maternal/paternal leave.

NOTES

- This a temporary, short-term position currently schedule for early November through June 30th, 2021.
- This position is part time on an as needed basis. This position may not be required for all calls or events at the Cowles Center.
- All house crew positions are right of first refusal, meaning the employee has the first right to accept the work being offered, but is not guaranteed a definitive number of hours in a given year.

The Cowles Center provides equal employment opportunities for all persons regardless of race, creed, color, religion, national origin, marital status, sexual orientation, or status with regard to public assistance, disability, sex, or age.

To Apply

Please send a letter of interest, resume, and three references by October 8th, 2020 to Joseph Bingham, Director of Production at jbingham@thecowlescenter.org

No Phone Calls Please

